



Applicant Data Collection

Date: _____

Last Name: _____ Middle Name: _____ First Name: _____

Please list any other names used:

Home Address:

City: _____ County: _____ State: _____ Zip: _____

Social Security Number: _____

Driver's License or State ID Number: _____ State Issued: _____

Email address: _____

For identification purposes only, please provide FULL Date of Birth:



Notice- Background Investigation

In connection with Medina Christian Academy notice is hereby given that an investigative report may be obtained from a reporting agency for volunteer purposes. The reports may also contain information about you relating to your criminal history or other background checks.

You have the right, upon written request made within a reasonable time after the receipt of this notice, to request disclosure of the nature and scope of any investigative consumer report prepared by contacting the company and Protect My Ministry 14499 N. Dale Mabry Hwy, Suite 201 South Tampa, FL 33618; Phone: 1-800-319-5581. For information about Protect My Ministry's privacy practices, see www.protectmyministry.com. The scope of this notice and below authorization is not limited to the present and will continue throughout the course of your volunteer time and allow Medina Christian Academy to conduct future reports as permitted by law and unless revoked by you in writing.

Acknowledgement and Authorization

By signing below I hereby authorize the obtaining of investigative reports by Medina Christian Academy at any time after receipt of this authorization and throughout the course of my volunteer time, if applicable.

Signature: _____

Date: _____

Print Name: _____

Last Four Digits of SSN: _____



Background Check Information and Field Trip Policies

- Required for any parent, grandparents, or family member who will be in contact with students (in school and out of school activities)
- Parents must submit:
 - Completed form and fee (\$10.95) no later than one day prior to event
- Copy of current insurance card and current driver's license (if transporting students)
- **Field Trip Policies:**
 - Parents should also be aware of the following procedures:
 - If driving to an off site activity parents must drive directly there and return directly to MCA, no other stops permitted
 - Parents may not leave event early or stay later than the rest of the group
 - Siblings (regardless of age) are not permitted to attend field trips
 - If law requires a child use a carseat, it must be used (will be provided by child)
 - All students must use seat belt
 - Ohio law prohibits students under the age of 13 to sit in the front seat of a car